SUBMISSION REVIEW FORM

Introduction

Editor Performing Review:

Title of the Submission:

Type of Submission (highlight one): Article / Case Note / Letter to the Editor

Submission Identification Number:

Scoring Guide

1	2	3	4	5
Not Shortlisted. Submission clearly does not meet relevant standard and would require significant edits to its substance and/or structure to be published.		**Potentially Shortlisted, requiring some edits.** Submission mostly meets the relevant standard but requires some edits. Submission may be shortlisted, but author would need to make relevant edits (either before or after peer-review based on context).		**Shortlisted, requiring minor edits.** The submission satisfactorily meets the relevant standard and requires only minor edits (by the author or editorial board based on context).

Relevance of Submission

Guiding Questions	Score and General Comments
• Does the article **comply** with the topic of the Law Review? • Is there a **clear and interesting thesis**? • Does the author show a **good grasp** of the article topic, developing it with depth? If not, which parts should be complemented? • Is the article **understandable** to a reader that isn't familiar with the topic? If not, which parts should be further explained? • Does the article make an original contribution to the field, through **new arguments/ perspectives/ conclusions/ recommendations** on the topic? • Will the article capture and maintain the **reader's attention**?	

Structure and Style

Guiding Questions	Score and General Comments
• Does the article adhere to the **Style Guide**? • Do the **title and abstract** reflect the contents of the article? • Is there a **clear introduction, main body and conclusion**? • Is there **coherence** to the sentences and paragraphs?	

Use of Language

Guiding Questions	Score and General Comments
• Is the use of language consistent with the recommendations of the **Language Manual**? • Is there a consistent of use of **non-discriminatory and gender-neutral language**? • Is the **English language and punctuation** consistently and accurately in the style of British English? • Is the use of **British English in the standard and legal form** to a high enough standard expected for the Law Review? • Is there a **logical flow and structure** in the language used?	

Referencing

Guiding Questions	Score and General Comments
• Does the submission cite sources in accordance with **OSCOLA**? • Does the submission appear to be in **compliance** with the Plagiarism Policy? • Does the range of sources referenced **reflect** the submission?	